

Trustee Declaration

There are a number of restrictions set out in law on becoming a charity trustee. Please read the following restrictions before you submit your nomination to be a candidate.

I declare that:

- I am willing to act as a Trustee of Liverpool Guild of Students ("the Guild")
- I am over the age of 16
- I am capable of managing and administering my own affairs
- I am willing to comply with my responsibilities as a Trustee (as set out in Charity Commission guidance)
- I am willing and able to attend trustee meetings, including any committees I may join, and I understand that repeated absence may result in my being removed as a trustee
- I undertake to fulfil my responsibilities and duties as a Trustee of the Guild in good faith and in accordance with the law and the Guild's mission and values
- I am not a current member of staff of the Guild, or I understand that if elected I will be unable to remain as a member of staff of the Guild (including student staff)

Legal obligations:

- I am not on the Sex Offenders' Register
- I do not have any **unspent** conviction for an offence involving:
 - deception or dishonesty
 - terrorist offences
 - money laundering
 - bribery
 - misconduct in public office, perjury, perverting the course of justice
 - contravention of certain preventative Orders of the Charity Commission (s.77 of the Charities Act 2011)
 - attempting, aiding or abetting the above offences
- I have not been convicted of contempt of court
- I do not have any designation under specific anti-terrorist legislation
- I have not been found guilty by the High court of disobeying a Charity Commission order or direction
- I have not been removed from:
 - trusteeship, or as an officer, agent or employee of a charity by the Court or the Charity Commission for misconduct or mismanagement
 - a position of management or control of a charity in Scotland for mismanagement or misconduct
- I do not have a disqualification order under the Company Directors Disqualification Act 1986
- I do not have an undischarged bankruptcy
- I do not have a composition or arrangement with creditors which includes an individual voluntary arrangement (IVA) and I am not currently on the Insolvency Service Register
- the information I have provided is true, complete and correct and I understand that it is an offence under section 60(1)(b) of the Charities Act 2011 to knowingly or recklessly provide false or misleading information.

I understand that:

- if elected, I will become a Trustee of the Guild, and its subsidiary companies (if any), which includes being registered as a trustee with the Charity Commission and as a director with Companies House, I understand that my name will appear on public records as such
- my personal data will be stored by the Guild under its legal obligations and legitimate interests and if elected such details as required may be entered into public registers or otherwise published
- prior to the election the Guild will make checks of Official Registers to confirm my eligibility to be a trustee and I provide the information on page **Error! Bookmark not defined.** to assist these searches. If I am not elected this information will be held by the Guild for up to one year following the election
- if elected, I must declare any financial or other interests I hold in conflict with those of the Guild (either personally or through business or close family connections) and maintain an up-to-date register of interests in accordance with the trustees Conflict of Interest Policy
- if elected, I will abide by the Trustee Code of Conduct agreed collectively by the Board
- I must immediately inform the Guild if my circumstances change and my eligibility to be a trustee is affected
- if anything I have confirmed in this declaration is proven to be false I will be unable to stand for election or, once elected, unable to continue as a Sabbatical Officer or Trustee

If you would like to discuss anything in this declaration please get in touch with Alice Middleton (alice.middleton@liverpool.ac.uk)

You can find more information on the legal restrictions here: <https://www.gov.uk/guidance/automatic-disqualification-rules-for-charity-trustees-and-charity-senior-positions>